Minutes of IFC Retreat  
August 5-6, 2002

Members attending: Michael Devaney, Sudarshan Loyalka, Eileen Porter, Jakob Waterborg, Todd Hubing, Leonard Koederitz, Ralph Wilkerson, Rocco Cottone, Lois Pierce, Van Riedhead, Joseph Martinich

Others attending: Steve Graham, Steve Lehmkuhle, Kandis Smith, Ralph Caruso (8/5 only), Nikki Krawitz (8/5 & 8/6), Jim Snider (8/6 only)

Following dinner, the meeting began on Monday, August 5th, at 7:00 PM with the introduction of those present.

**PeopleSoft**
Ralph Caruso and Nikki Krawitz began the discussion of the evening discussing PeopleSoft. He began by discussing the IT Planning Initiatives – the legacy mainframes and how the University has created data warehouses. As for PeopleSoft, he discussed how it came about and also brought up the UMC Survey that was done. Nikki Krawitz discussed PeopleSoft’s General Ledger, Purchasing, Accounts Payable, Human Resources and also there begin dates and the postponements of them. The Grants Module System is to go live in November and is the first system that faculty will use. Each campus is setting up training sessions for the faculty. The student module only has 5 original committee members left and therefore basically has a new team working on it. They have decided to go with release 8, which is a web based system. Kansas City, Rolla, and St. Louis will implement in Fall 2003 with Columbia one year later (Fall 2004). Financial Aid portion will not be done until 2004.

The $40 million designated to the project is not going to see us to the end. We will be at about $50 million. This is paid mostly from system reserves. The University is looking to keep PeopleSoft as the vendor for at least 20 years.

For report generated problems contact your campus accounting department or you can always talk with Jennifer Doll or Nikki Krawitz.

PeopleSoft is a rule based system. Therefore, student records in the student system needs a lot of clean up when we convert the old data into the new one electronically. If we don’t have clean data it won’t work.

As for customization, we are not going to change (customize) the application because upgrades would become harder. Most people deal with web applications and those can be modified. They are trying to put as many of the functions out on the web that we want customized.

**Task Force**
Cost Containment and Organizational Structure – looked at the New Jersey model and our model at the system. We are looking at some sort of restructuring. The task force has looked at combining system with the Columbia campus. The system will be consolidating some areas.
Some administrative functions to reduce costs – There are 1000 IT system wide with lots of duplication. Ralph is going to propose to the Chancellors to consolidate some of those duplicated functions. The task force is going to try IT (See IT Best Practices) and try to do some things in that area first.

The report is tentatively due in September. They need to know what VERIP Report savings says. Final report will probably be in October or November.

IFC asked if faculty would have input on the report. Ralph indicated the task force needed to get through the administration goals first and then consider getting other outside input on his committee.

IFC asked each other to share effective practices for processes that work and to be consistent when time comes for quick responses. IFC would like to see the appropriate person (depending on topic) be invited to the campus faculty council meetings or forums to keep the story straight on these or other topics.

Review of Topics on Agenda
The Chair then suggested that the topics that IFC Representatives had identified preceding the meeting retreat be considered. It was decided that the highest priority items were on the agenda and they would touch base on all of the agenda items. Steve Lehmkuhle, Steve Graham, and Kandis Smith would cover some of the topics that were more information items over breakfast. The meeting adjourned at 10:15 PM.

Information Items
The meeting continued on Tuesday beginning at 7:30 AM with the following information items being distributed over breakfast with a short update on each.

1. Copyright Policy – IFC was informed that the policy would be going to the Board meeting in September.
2. President’s Academic Leadership Institute – Graham gave them a copy of the LDP 2002 brochure and a condensed version of the LDP 2000 Final Evaluation Report and informed them where we were on this year’s participants.
3. New Faculty Teaching Scholars – Graham gave IFC a copy of the NFTS brochure and a copy of the Executive Summary – Evaluation of the 2001-2002 Program Preliminary Findings.
4. Campus Mediation Services – Graham distributed a copy of the brochure from UMC and informed the group that each campus has their own brochure that lists who their mediators are.
5. Research Board – Lehmkuhle distributed report on October 2001 and February 2002 Competitions as well as 98-99 and 99-00 competitions. He also distributed report for 2001-2002 applications by category and their discipline. He explained the financial position of the Research Board and what we would like to see happen with it in the future years as far as growth.
**CR&R 10.030.A.9 Revision**
The resolution for discussion /vote by the MU Faculty Council, July 25, 2002 was distributed. There was concern that IFC was not consulted by system on this issue and that they could have called an emergency meeting to discuss this matter with those involved at the system. It was asked if faculty and staff should be pulled out of the Board Bylaws in the Collected Rules and Regulations. The group also agreed that an executive order was not going to be good enough and that there was a need to correct the bylaws. Lehmkuhle explained that they could go to the Board with a revised section but that they may not implement it and therefore not get anything whereas an executive order the President could put into place. IFC decided section 9 of CR&R 10.030.A needed to be redone in its entirety. Sudarshan will draft a revised version and send to the rest of IFC for input and other revisions and once the group has a replacement section they agree on Sudarshan will e-mail it to Lehmkuhle for him to distribute to President Pacheco and General Counsel Bunky Wright.

**Legislative Update/Communications Strategy**
Jim Snider joined the group at 9:00 AM and discussed the budget situation, candidates and that there have been candidate forums set up around the state to talk with the candidates on the situation. He passed out President Pacheco’s remarks to the Board of Curators on July 18, 2002 that discussed the budget situation and also went over Moody’s slides with the group.

He also indicated that higher education needed to get their constituency to write to the Governor. He also informed IFC that we needed to track the migration of the students in the state and where they go after they graduate from college. That data could be useful in these types of discussions in the future. We need to let the legislature and governor know the economic impact of the state and the potential jobs/industry that may be gone if they continue to cut into higher education’s budget. Snider told the group that the education chair in the Senate and the Higher Education Chair in the House are the two most important people for us. At this time we don’t know who those two individuals will be and can’t guess who they will be. It was asked if we need to initiate PACs again and if that was a good idea. UMC has one and the other three might want to consider advantages that may or may not outweigh initiating them again for their campus. Snider handed out sample letter that faculty, students, alumni, etc. could use (and build on) to send to the Governor. The President’s office is collecting as many letters as they can to send to the Governor.

**Budget Issues**
Nikki Krawitz joined the group at 10:15 AM and discussed the financial situation of the University of Missouri. She discussed the Strategic Planning Financial Assumptions and FY03-04 Appropriation Request for Operations.

**Task Force on the Reduction of Academic Costs (RedAC)**
Joseph Martinich updated the group on the RedAC Task Force. He discussed the first issue brief with the group and explained that it focused primarily on instructional cost at the University of Missouri and also a proposed new faculty workload policy. When he explained that the task force wants to propose that a faculty member be issued a waiver from the appropriate Chief Academic Officer if they aren’t meeting their instructional workload. The group didn’t believe
that the Chief Academic Officers should be the individual to receive waivers. They believed it should be at a lower level.

Martinch explained to the group this is only one of the areas the task force is looking into and that there will be additional issue briefs as the task force moves on.

**Presidential Search**
Lois Pierce updated the group on the presidential search. She explained that at this point there are over 40 applicants and that she (as the faculty representative) on the search committee has not been involved at this point and that they will let her know when she can participate.

**Other**
The group decided that they would discuss how to handle issues that need to be discussed quickly. They may want to form an executive committee, call special meetings (via face-to-face or conference call). The group felt that there needs to be good communication between the vice presidents and IFC. The vice presidents and other individuals that met with IFC told them to feel free to invite them and others to campus senate/council meetings on specific issues.

**Items to put on September Agenda**
1. CR&R section 10.030.A.9 Revision
2. Dependent Tuition Support
3. Viability of VERIP – Recurring Plan
4. Morale Boosters, Vision
5. Budget Issues
6. Legislative Issues

**Meeting Dates and Other Information**
The last topic for discussion was the schedule for IFC meetings during the academic year. It was concluded that Steve Lehmkuhle’s office would be requested to provide assistance in coordinating the planning of the schedule. Katina Volle will have the membership list and any other information on the IFC web page updated. The meeting adjourned at 2:30 PM.

Respectfully Submitted,

Katina Volle
Secretary to the Vice President for Academic Affairs