Activity Analysis Survey
Appreciation Drawings

Complete your Activity Analysis survey from Feb. 19-25 and be entered into a drawing for a $50.00 campus bookstore gift card or another item. The sooner you submit, the greater your chance of being selected.

We know submitting a thoughtful, well-planned Activity Analysis survey can take a significant amount of time, and we appreciate that you’re making this important initiative a priority. That’s why we’re holding a series of drawings for participants who lend our system and campuses their support by completing the survey. While we’d like to provide a token of our appreciation to every survey participant, a drawing allows us to provide recognition and rewards to some colleagues while also being mindful of our budget. Read more about the items, the drawing schedule and rules below:

Drawing items
Eligible participants will receive an entry to be entered into the pool based on their survey completion date. Entries not drawn will remain in the pool for the following day’s selection. Winners of previous drawings will not be re-entered into the drawing. Items awarded are as follows:

<table>
<thead>
<tr>
<th>Surveys submitted by 11:59p.m. on:</th>
<th>Are eligible for the drawing for:</th>
<th>And entries will:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, February 20</td>
<td>$50.00 campus bookstore gift card</td>
<td>Roll over into the next drawing, if not selected as a winner</td>
</tr>
<tr>
<td>Wednesday, February 21</td>
<td>$30.00 campus bookstore gift card</td>
<td></td>
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<tr>
<td>Thursday, February 22</td>
<td>$20.00 campus bookstore gift card</td>
<td></td>
</tr>
<tr>
<td>Friday, February 23</td>
<td>Select items*</td>
<td></td>
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<tr>
<td>Sunday, February 25 (includes surveys submitted Saturday, February 24)</td>
<td>Select items*</td>
<td>N/A - end of drawing</td>
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</tbody>
</table>

*Items may include UM System items such as fleece jackets, blankets, padfolios, water bottles and other University items as available. Specific item is selected prior to a name being chosen.

Drawing Schedule
Participants will be entered into one of five pools based on their “home business unit” (e.g., COLUM, KCITY, ROLLA, STLOU or UMSYS). Each drawing day, thirty-six names will be randomly selected as follows:

- MU: Twenty (20) names from COLUM business unit
- UMKC: Five (5) names from KCITY business unit
- Missouri S&T: Five (5) names from ROLLA business unit
- UMSL: Five (5) names from UMSL business unit
- UM System central administration: One (1) name from UMSYS business unit
Eligibility

- To be eligible for the drawing, you must 1) be in-scope for the Activity Analysis survey and 2) fully complete and submit your own survey between Monday, February 19 and Sunday, February 25. **The survey close date is Friday, March 2, 2018.**
  - Please note, supervisors completing a survey on behalf of a vacant position or for a direct report who is on a leave of absence will not receive an entry into a drawing for these submissions. Similarly, in-scope staff members who were on the Activity Analysis Central Work Team or Survey Completion Team, as well as vice chancellors, vice presidents, chancellors and the president are not eligible to participate in the drawing.

Additional Information

**How will those selected be notified?**
The University of Missouri System Office of Human Resources will reach out to winners via phone or email.

**How will those selected receive their item?**
Items may be picked up at 1000 W. Nifong, Bldg. 7 Suite 300, Columbia MO, 65211-8240 OR may be mailed to the winner’s home mailing address.

**Can I see who as selected during the drawing?**
Yes. Individuals selected will be listed on the Activity Analysis webpage when the drawings have concluded.

**Questions?**
For other questions, please contact the HR Service Center at 573-882-2146 or toll-free at 800-488-5288.