

## PeopleSoft Finance/Supply Chain Upgrade Memorial Day Weekend Update May 15<sup>th</sup>, 2015

### ***DEADLINE TO ENTER VOUCHERS OR REQUEST NEW VENDORS***

Tuesday, May 19<sup>th</sup>, is the last day that new vendors may be requested or new vouchers entered into the system. You will have the ability to enter again when the system is available on May 26<sup>th</sup>.

### ***CAMPUS INFORMATION SESSIONS***

A reminder of the sessions scheduled for Monday, May 18<sup>th</sup>:

Missouri S&T May 18th 10:00 – 11:30am Butler Carlton Hall Room 120  
Missouri S&T May 18th 1:00 – 2:30pm Butler Carlton Hall Room 120  
Missouri S&T May 18th 3:00 – 4:30pm Butler Carlton Hall Room 120

Hospital May 18th 9:00 – 10:30am University Hospital – Acuff Auditorium  
Hospital May 18th 1:30 – 3:00pm University Hospital – Acuff Auditorium

There is no advance registration for the sessions at the campus locations. Hospital employees have been contacted by separate email to register for a session at their locations.

### ***TRAINING MATERIALS***

Training materials are available to assist you in learning how to use PeopleSoft Financials/Supply Chain 9.2. Tutorials, training guides, and quick reference guides are available on the Finance Support Center web site and also through links from the Controller site. Additional materials will be added as they become available. Click [here](#) to see what is currently available.